

**TC 4.5 Program Subcommittee Meeting Minutes : Draft (submitted by Mahabir Bhandari)**

**Monday, February 3, 2020  
3:15 – 4:15 p.m.**

**Thornton Park, Hilton Orlando, Orlando, Florida**

*Subcommittee Chair: William C. duPont/Sunergy Consulting*

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- 1. Introductions**
- Meeting started at 3:30 pm
- 3. Attendees [9]**

Anil Parekh (NRC)  
Charlie Curcija (LBNL)  
Iason Konstantzos (UNL)  
Abdelaziz Laouadi (NRC)  
Sagar Rao (AEI)  
Mahabir Bhandari (ORNL)  
Christian Kohler (LBNL)  
Joe Hetzel (DASMA)  
Thanos Tzempelikos (Perdue)

- 4. Select Acting Chair and Secretary:** Mahabir Bhandari
- 5. Review Agenda:** approved
- 6. Information only:** A paper, Investigating the Impact of External Solar Screens on Occupant Thermal Comfort and Pleasure: An Observational Field Study,” *Niyati Naik & Ihab Elzeyadi/University of Oregon (OR-20-C012)* was presented on Sunday, February 2, 2020, 12:00 p.m.
- 7. Annual meeting, Austin, Texas (June 27-July 1, 2020):**
  - No abstract was submitted
  - Proposed Seminar: **Controls, rating and energy performance of fenestration shading systems**  
Chair Mahabir Bhandari  
Potential presenters: Iason Konstantzos, Charlie Curcija, Lutron/MacoShade/Hunter Douglas, Sagar Rao

**Deadlines:**

**Monday, February 10, 2020** - Program (Seminar, Forum, Workshop, Debate and Panel) and Extended Abstract Paper Due

**Monday, March 16, 2020** - Debate, Panel, Seminar, Forum, Workshop Accept/Reject Notifications

**Friday, May 1, 2020** - Upload of presentation open for review

**Monday, June 1, 2020** - Presentation submissions due

- 8. Chicago, IL, Jan 23-27, 2021**

Following potential seminars are proposed:

Seminar 1 : Visual comfort : Chair: Jason

Seminar 2: Next generation of window technologies: Chair: Charlie (potential speakers: Chris Mathis, Aziz, Tom Culp)

Seminar 3: Attachment/shades, if not selected for Austin: Chair: Mahabir

Seminar 4: How to deal with overheating in the net zero energy housing and buildings with energy efficient windows: Chair: Anil Parekh

**Deadlines:**

**Wednesday, March 18, 2020:** Conference Paper Abstracts, Technical Papers and Paper Session Requests Due

**Wednesday, April 22, 2020:** Conference Paper Abstract Accept/Reject Notifications

**Monday, June 15, 2020:** Website Opens for Seminar, Workshop, Forum, Debate, and Panel Proposals

**Wednesday, July 8, 2020:** Final Conference Papers Due - Submitted for Review (Includes Bio, Learning Objectives and Methods of Assessment); Request for Conference Paper Sessions Due

**Monday, July 27, 2020:** Conference Paper Accept/Revise/Reject Notifications

**Monday, August 10, 2020:** Revised Conference Papers/Final Technical Papers Due

**Monday, August 24, 2020:** Conference and Technical Paper Final Accept/Reject Notifications

**Monday, October 5, 2020:** Seminar, Workshop, Forum, Debate, and Panel Accept/Reject Notifications

**9. Adjourn**